

# City of North Tonawanda

DONNA L. BRAUN  
City Clerk-Treasurer  
dbraun@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**May 2, 2024**

The following meetings have been scheduled for TUESDAY, MAY 7, 2024

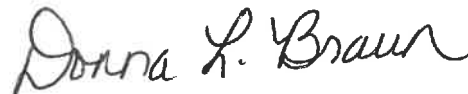
**\*\*\*STUDENT GOVERNMENT DAY\*\*\***

**\*\*\*PROCLAMATION FOR TWIN CITIES SHOOTING CLUB  
CELEBRATING 100 YEARS\*\*\***

**6:15 PM Common Council Meeting Discussion**

**6:30 PM Common Council Meeting**

Respectfully submitted,



**Donna L. Braun  
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council  
Alderman Schmigel, DiBernardo, Lavey, Loncar, Marranta**

**FROM: Donna L. Braun, City Clerk-Treasurer**

**RE: Agenda for Regular Session TUESDAY, MAY 7, 2024 6:30PM**

**\*\*\*STUDENT GOVERNMENT DAY\*\*\***

Mayor: David Batista      City Attorney: Joshua Mark Kennedy      City Judge: Graeme Ashby

City Clerk/Treasurer: Matthew Grinnell      Council President/ 2<sup>nd</sup> Ward Alderperson: Aaron Batch

Alderperson at Large: Sadeen Salem      1<sup>st</sup> Ward Alderperson: Josh Blaszczyk

Alderperson at Large: Sara Gabel      3<sup>rd</sup> Ward Alderperson: Chris Chenier

**\*\*\*PROCLAMATION FOR TWIN CITIES SHOOTING CLUB  
CELEBRATING 100 YEARS\*\*\***

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**AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.**

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**PROOF OF PUBLICATION PUBLISHED 04/2/2024, & 04/9/2024**

- 1) Legal Notice – Treasurer’s Notice for the Collection of City 2024 Taxes for the City of North Tonawanda – City Clerk-Treasurer**

**PROOF OF PUBLICATION PUBLISHED 4/23/24, 4/24/24, 4/25/24**

- 1) Legal Notice – Public Hearing – To review and discuss City Community and Economic Development Activities, Accomplishments of Community Development Block Grant Microenterprise Assistance Program Project #822ME507-22 – Dir. Community Development**
- 2) Legal Notice - Public Hearing – Submission of an application under the 2024 Restore New York Community Initiative – Round 8 – Dir. Community Development**

## COMMUNICATIONS FROM CITY OFFICIALS

- #1. Ed Smolinski** - **Re: Receive and File letter of Resignation from Don Evans from the Zoning Board of Appeals**
  
- I.1 Mayor** - **Re: Receive and File the appointment of Will Guagliardo to the Zoning Board of Appeals**
  
- I.2a Mayor** - **Re: Approval of the Mayoral Veto for Settlement Agreement with North Tonawanda City Schools and disputed Water Bill**
  
- I.2b Mayor** - **Re: Approval of Revised Settlement Agreement with North Tonawanda City Schools and disputed Water Bill**
  
- V. Engineer** - **Re: Award of Bid for Project 2022-02 Keller Building Emergency Floor Repair**
  
- VII. Accountant** - **Re: Payment of the Abstract of Claims Dated May 7, 2024**
  
- XI. Fire Chief** - **Re: Approval of Resolution for the signing of a purchase order to purchase a new Rosenbauer Fire Pumper for the Fire Department**
  
- XVII. Traffic Safety Committee** - **Re: Various Traffic Safety Recommendations from their April meeting**
  
  
- XXV. Monthly Reports**
  
- .1 Police Department**      **.2 Clerk-Treasurer**

## COMMUNICATIONS FROM OTHERS

- A.**  
**Melissa Endres** - **Re: Permission to hold their "Color Cow Run" on Sunday, May 19<sup>th</sup>, 2024**
- B.**  
**Tonawanda's United Veteran's** - **Re: Permission to close the Renaissance Bridge for the Memorial Day Service, Sunday May 26<sup>th</sup>, 2024**

Respectfully submitted,



**Donna L. Braun**  
**City Clerk-Treasurer**



# NT STUDENT GOVERNMENT DAY 2024

TUESDAY, MAY 7 2024

EXPERIENCE THE DEMOCRACY

<u>Title:</u>	<u>Dept. Head/Official</u>	<u>Student:</u>
Mayor:	Austin Tylec	David Batista
City Attorney:	Edward Zebulske III	Joshua Mark Kennedy
City Judge:	Shawn Nickerson	Graeme Ashby
City Clerk/Treasurer:	Donna Braun	Matthew Grinnell
Council President/2nd Ward alderperson	Frank DiBernardo	Aaron Batch
Aldersperson at Large:	Joe Loncar	Sadeen Salem
1st Ward Aldersperson:	Robert Schmigel	Josh Blazcak
Aldersperson at Large:	Joseph Lavey Jr.	Sara Gabel
3rd Ward Aldersperson:	Joe Maranca	Chris Chenier
Mayor's Assistant:	Joyce Santiago	Artem Denisenko
Appointed Judge:	Luke Brown	Brayden Mills
Assistant City Attorney:	Mario Gregori	Alexia Dinca
Building Inspector/Code Enforc.:	Robert DePaola	Josie Bird
City Accountant:	Jeffery Zellner	Sophia Haley
City Assessor:	Barbara Klenke	Isabella Eggert
City Engineer:	Chelsea Spahr	Amelia Cabantog
Dir. Of Community Development:	Laura Wilson	Maddie Devantier
Dir. Of Youth, Parks & Recreation:	Alex Domaradzki	Max Lesmeister
Fire Chief:	Chief Joseph Sikora	<i>Jacob Albert</i>
Police Chief:	Chief Keith Glass	Alexus Bolsover
Supt. Of Public Works:	Mark Zellner	<i>Megan Kinney</i>
Supt. Of Water/Waste Water:	Jason Koepsell	<i>(TBD)</i>

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

MAY 07 2024

Jackie Bilogan, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk

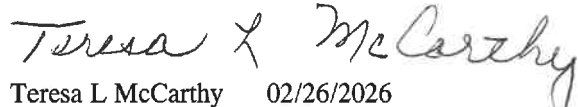
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 330914 was printed and published in said paper on the following dates:

04/02/2024 04/09/2024

  
Principal Clerk

Subscribed and sworn to before me this  
4.9.24

  
Teresa L. McCarthy      02/26/2026  
-----  
Notary Public                      Expiration Date

LEGAL NOTICE  
TREASURER'S  
NOTICE  
for the collection of  
CITY 2024 TAXES  
CITY OF NORTH TONAWANDA, NY 14120-5496

Last Day of Payment Without Additions  
May 10, 2024, 4:30 P.M.  
From May 11, to May 31, inclusive, 2%  
From June 1, to June 30, inclusive, 4%  
From July 1, to July 31, inclusive, 6%

After July 31 such addition of 7% and also interest at the rate of 12% per annum from the 1st day of August, 2024, will be charged as required by the City Charter.

NOTICE is hereby given that the TAX ROLLS for the CITY TAX for the year 2024, has been delivered to and left with the City Clerk-Treasurer of the City of North Tonawanda, New York, for the collection of City Taxes for the said year 2024, and that the City Clerk-Treasurer will be ready to receive such City Taxes in her office in the City Hall of said City of North Tonawanda, New York, on the 1st day of April, 2024, from eight thirty A.M. to four thirty P.M. Mondays through Fridays (closed Saturdays), excepting legal holidays, and that any person paying their taxes within said period of forty days may do so without an additional fee.

AND notice is hereby given that for the period from May 11 to May 31, inclusive, a fee of 2% will be charged; that for the period from June 1 to June 30, inclusive a fee of 4% will be charged: that for the period from July 1 to July 31, inclusive a fee of 6% will be charged and that from and after July 31, 2024 there will be charged on all unpaid City Taxes of the City of North Tonawanda, New York in addition of said 7%; interest at the rate of 12% per annum from the said 1st day of August, 2024.

ALL persons, when paying taxes, whose names are not on the assessment roll, are requested to give the number of lot and block, name of street, and the name of the person, company, corporation, or association to whom the property is assessed.

Tax Rate per \$1,000.00 of Assessed Valuation:  
\$16.053100  
Donna L. Braun  
City Clerk-Treasurer  
N#330914                      4/2,9/2024

RECEIVED  
CITY CLERK'S OFFICE  
2024 APR 12 AM 9:33  
NORTH TONAWANDA, NY

TERESA L MCCARTHY  
Notary Public - State of New York  
No. 01MC4962698  
Qualified in Niagara County  
My Comm. Expires Feb. 26, 2026

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

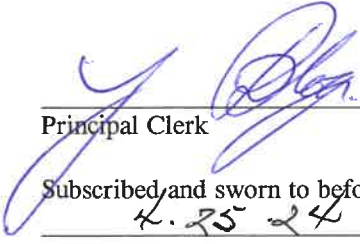
MAY 07 2024

Jackie Bilogan, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

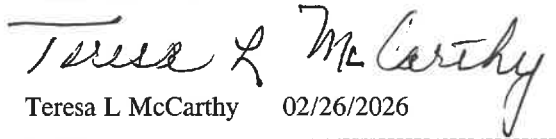
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 332046 was printed and published in said paper on the following dates:

04/23/2024 04/24/2024 04/25/2024

  
Principal Clerk  
Subscribed and sworn to before me this  
4.25.24

2024 APR 29 AM 11:15  
NORTH TONAWANDA NY  
RECEIVED  
CITY CLERK'S OFFICE

  
Teresa L McCarthy 02/26/2026  
Notary Public Expiration Date

TERESA L MCCARTHY  
Notary Public - State of New York  
No. 01MC4962698  
Qualified in Niagara County  
My Comm. Expires Feb. 26, 2026

**Legal Notice**  
**City of North Tonawanda**  
**Public Hearing**

Notice is hereby given that the City of North Tonawanda will hold a public hearing to review and discuss City community and economic development activities. Specifically, the City will discuss the activities and accomplishments of the Community Development Block Grant Microenterprise Assistance program, project #822ME507-22. The hearing will be held on Tuesday, May 14th 2024, at 6:00 pm in the Common Council chambers at City Hall, 216 Payne Avenue. Accommodations for disabled and non-English speaking residents will be made available upon advance request. Residents who cannot attend the hearing are welcome to express their ideas by calling the Community Development Office at 716-695-8580 or in writing to Director, Community Development Office, 500 Wheatfield Street, North Tonawanda, NY 14120.

N#332046 4/23,24,25/2024

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

MAY 07 2024

Jackie Bilogan, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

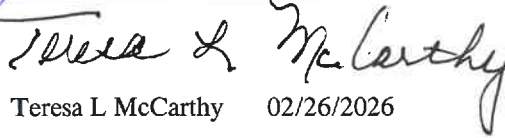
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,  
and that the annexed printed legal # 332047  
was printed and published in said paper on the following dates:

04/23/2024 04/24/2024 04/25/2024

  
Principal Clerk

Subscribed and sworn to before me this  
4.25.24

  
Teresa L McCarthy 02/26/2026

Notary Public Expiration Date

RECEIVED  
CITY CLERK'S OFFICE  
2024 APR 29 AM 11:13  
NORTH TONAWANDA NY

TERESA L MCCARTHY  
Notary Public - State of New York  
No. 01MC4962698  
Qualified in Niagara County  
My Comm. Expires Feb. 26, 2026



**CITY OF NORTH TONAWANDA  
NOTICE OF PUBLIC HEARING**

The City of North Tonawanda is considering submission of an application under the 2024 Restore New York Community Initiative- Round 8 through the Empire State Development Corporation. The Restore New York Community Initiative program provides resources on a competitive basis to address serious needs relating to structures in need of renovation, reconstruction, or demolition.

A public hearing will be held on Tuesday, May 14th, 2024 at 6:15 pm in the City Council Chambers at City Hall, 216 Payne Avenue, North Tonawanda, New York 14120.

Accommodations for disabled and non-English speaking residents will be made available upon advanced request. Residents who cannot attend the hearing are welcome to express their ideas by calling the Community Development Office at 716-695-8580 or in writing to: Director, Community Development Office, 500 Wheatfield Street, North Tonawanda, New York 14120.

**Property Assessment List**

#	Site Name Address	Sq. Ft.	R- Residential C- Commercial	DM – Demolition DC- Deconstruction RH- Rehabilitation RC - Reconstruction	V-Vacant A-Abandoned E-Condemed S-Surplus
1	235 River Road	12,400	R C	DM RC	V
N#332047					4/23,24,25/2024

#1,

**Austin Tylec**

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**From:** ed smolinski <edsmo145@gmail.com>  
**Sent:** Thursday, April 18, 2024 9:09 AM  
**To:** Austin Tylec  
**Subject:** Zoning Board resignation

**MAY 07 2024**

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mayor Tylec,

As Chairman of the Zoning Board of Appeals, it has been brought to my attention by the family of Donald Evans that he will not be able to serve as a Zoning Board Member any longer.

Please consider this as his resignation and fill the vacancy at your earliest convenience.

Thank you,

Ed Smolinski, Chairman

Zoning Board of Appeals

 Virus-free [www.avast.com](http://www.avast.com)

RECEIVED  
CITY CLERK'S OFFICE

2024 APR 19 AM 8:17  
NORTH TONAWANDA NY

CITY OF NORTH TONAWANDA

*Office of the Mayor*

AUSTIN J. TYLEC

*D.1*

MAY 07 2024

April 18, 2024

North Tonawanda Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120


Re: Appointment to Zoning Board of Appeals – Will Guagliardo

Dear Honorable Body,

Please be advised I will be appointing Will Guagliardo, 1585 Jamaica Square, North Tonawanda, NY 14120 to the Zoning Board of Appeals. Mr. Guagliardo will complete the term of Donald Evans who resigned on April 18, 2024. This term will expire December 31, 2027.

Thank you for your attention to this matter.

Respectfully,

  
Austin J. Tylec  
Mayor

RECEIVED  
CITY CLERK'S OFFICE

2024 APR 19 AM 8:16  
NORTH TONAWANDA NY

*T. La. b.*

*Office of the Mayor*

MAY 07 2024

AUSTIN J. TYLEC

April 22, 2024

Honorable Common Council  
216 Payne Ave  
North Tonawanda, NY 14120

RE:

1. **Mayoral Veto to Settlement Agreement with North Tonawanda City Schools and Water Bill**
2. **Approval of Revised Settlement Agreement with North Tonawanda City Schools and Water Bill**

Dear Common Council,

Pursuant to Sec. 2.023 of our City Charter, I wish to exercise my veto on The North Tonawanda City Schools Water Bill Agreement presented to the Common Council on Tuesday, April 16th 2024. Based on the comments made by the public, our Water/Wastewater Superintendent, and some of the Common Council members, I believe it is in the best interest of the City to revise one of the items presented in the agreement.

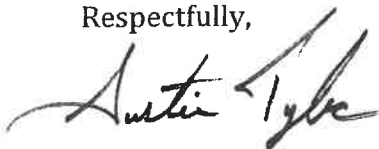
1. As part of the proper procedure to amend said agreement, I am requesting that the Common Council approve this veto of the agreement, allowing the following item to be presented.

As the City moves forward with our automatic meter program, it is in our best interest to remove any language in the agreement between The City and The North Tonawanda School District regarding these meters.

2. As such, I am requesting the Common Council approve the attached revised agreement which removes language from item 3. ~~“Moreover, in the event that the City switches over to “smart” water meters in the future for its users that can be read remotely (which it has stated it intends to do), the School District agrees that it will consider purchasing and installing such meters as part of a future capital project provided that it is financially feasible to do so within its planned budget.”~~

This agreement will be sent to the North Tonawanda School Board. Thank you for your attention to this matter.

Respectfully,



Austin Tylec  
Mayor

RECEIVED  
CITY CLERK'S OFFICE

2024 APR 23 PM 1:18  
NORTH TONAWANDA, NY

## **SETTLEMENT AGREEMENT AND RELEASE**

This Settlement Agreement (the "Agreement") is made and entered into on April 3, 2024, by and between the CITY OF NORTH TONAWANDA (the "City"), a municipal corporation located at 216 Payne Avenue, North Tonawanda, NY 14120, and the NORTH TONAWANDA CITY SCHOOL DISTRICT, a school district located at 176 Walck Road, North Tonawanda, NY 14120 (the "School District") (collectively, the "Parties").

**WHEREAS**, the City, through the North Tonawanda Water Administration (the "Water Administration"), supplies water to residents and entities located within the City, including the School District;

**WHEREAS**, the City maintains that it discovered in 2023 that the School District had two water meters (Water Meter Nos. 94835387 and 5191400107004) that were not registered with the Water Administration (the "Meters") and that the Meters had used a total of thirty six million ninety nine thousand five hundred gallons (36,099,500) gallons of water that was not billed by the City to the School District or paid for by the School District (the "Claimed Water Usage"); and

**WHEREAS**, a dispute has arisen between the Parties as to, among other things, whether the City knew, or should have known, about the Meters and the Claimed Water Usage; the amount and extent of the Claimed Water Usage; the applicable rates for the Water Usage; and the School District's legal obligation to pay for the Claimed Water Usage (the "Dispute");

**WHEREAS**, the City has determined that the amount owed for the Claimed Water Usage based on the then-prevailing rates when the water was supplied is in the sum of \$252,000 (the "Disputed Amount");

**WHEREAS**, the Parties, through their counsel, have engaged in lengthy settlement discussions in an effort to resolve the Dispute; and

**WHEREAS**, in the interest of avoiding the time, cost and inconvenience of litigation over the Dispute, the outcome of which would be uncertain, the Parties have mutually agreed to fully and finally settle the Dispute by the School District's payment to the City of the sum of \$126,000, representing one-half (50%) of the Disputed Amount, and such other terms as described herein.

**NOW THEREFORE**, in consideration of the mutual covenants contained herein, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties hereby agree as follows:

1. To fully resolve the Dispute, the Parties agree that the School District will pay the City 50% of the Disputed Amount, or the sum of \$126,000 (the "Settlement Amount"), on or before May 3, 2024, in lawful U.S. funds.

2. In consideration of the School District's execution of this Agreement and its payment of the Settlement Amount, the City hereby fully, forever, irrevocably and unconditionally releases the School District, and its employees, agents and representatives, from and against any and all claims, charges, causes of action, suits, debts, agreements, liabilities, and expenses (including attorney's fees and costs), of every kind and nature, known or unknown, occurring prior to the effective date of this Agreement, arising out of or in any way relating to the Meters, the Claimed Water Usage, the Dispute, or amounts allegedly owed, or claimed to be owed, by the School District for water service/supply pertaining to the Meters.

3. Upon reasonable request and/or notice, the School District agrees to provide access to the Meters by the City for purposes of inspecting them and/or ascertaining water

~~meter readings and usage. Moreover, in the event that the City switches over to “smart” water meters in the future for its users that can be read remotely (which it has stated it intends to do), the School District agrees that it will consider purchasing and installing such meters as part of a future capital project provided that it is financially feasible to do so within its planned budget.~~

4. The Parties each warrant and represent that the individual executing this Agreement is fully authorized to do so and, further, that such individual is fully authorized to bind the party on whose behalf he or she is executing this Agreement to the terms set forth herein, including the Settlement Amount set forth in paragraph 1 and the release of claims set forth in paragraph 2.

5. The Parties acknowledge and agree that this Agreement has been negotiated by the Parties and their respective counsel, and that they enter into this Agreement freely, voluntarily and with the advice of their respective counsel. The language used in this Agreement is that of both Parties and shall not provide the basis for a construction of language that is adverse to one party because that party or legal counsel for that party may have drafted that language initially.

6. This Agreement shall be binding upon and inure to the benefit of the Parties, and their respective successors and assigns.

7. This Agreement shall be governed by the substantive laws of New York and may be amended or modified only by a signed, written agreement executed by all of the Parties.

8. This Agreement supersedes any and all prior oral and/or written agreements and understandings between the Parties, and sets forth the entire agreement between the Parties.

9. If any provision of this Agreement is adjudged to be invalid or illegal for any reason, such invalidity shall not affect any other clause of this Agreement, and such clauses shall remain in full force and effect.

10. This Agreement may be executed in counterparts with all of the signed pages constituting an original. A facsimile copy shall be deemed an original.

[The remainder of this page is intentionally blank]



IN WITNESS WHEREFORE, the parties hereto have caused this Settlement Agreement to be executed on the date shown by each of their signatures below.

**CITY OF NORTH TONAWANDA**

**NORTH TONAWANDA CITY SCHOOL DISTRICT**

\_\_\_\_\_  
By: Austin J. Tylec, Mayor

\_\_\_\_\_  
By: Matthew Kennedy, President  
North Tonawanda City School Board

STATE OF NEW YORK    )  
                                  ) ss.:  
COUNTY OF NIAGARA    )

On this \_\_\_\_\_ day of April, 2024 before me personally came AUSTIN J. TYLEC, to me personally known, who, being by me duly sworn, did depose and say that he is the Mayor of the City of North Tonawanda, NY, the municipal corporation described in and which executed this agreement; that he knows the seal of said corporation; that the seal affixed hereto is such corporate seal; that it was so affixed by order of the Common Council of the City of North Tonawanda, NY and that he signed his name thereto by like order.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK    )  
                                  ) ss.:  
COUNTY OF NIAGARA    )

On this \_\_\_\_\_ day of April, 2024 before me personally came MATTHEW KENNEDY, president of North Tonawanda City School Board to me personally known, who, being by me duly sworn, did depose and say that his business office is located at 176 Walck Road, North Tonawanda, NY 14120; that he is the president of the North Tonawanda City School Board which executed this agreement on behalf of the North Tonawanda City School District; and that by resolution of the North Tonawanda City School Board he has authority to sign his name thereto.

\_\_\_\_\_  
Notary Public



**City of North Tonawanda**  
**Department of Engineering**  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120-5493  
www.northtonawanda.org

**Chelsea L. Spahr, P.E.**  
*City Engineer*  
Phone: (716) 695-8565  
Fax: (716) 695-8568

*IV.*

**MAY 07 2024**

April 23, 2024

Austin J. Tylec, Mayor  
and Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, New York 14120

**Re: Project 2022-02 Keller Building Emergency Floor Repair**

Dear Honorable Body:

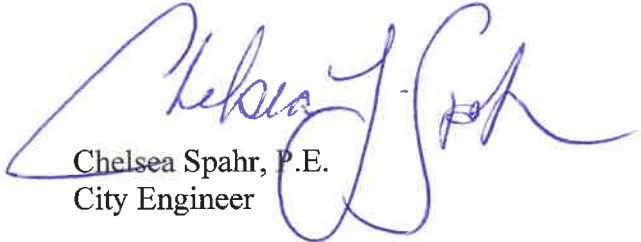
On April 23, 2024, one (1) formal bid was received and opened by the City Clerk for the Keller Building Emergency Floor Repair Project. The results are as follows:

Total Base Bid:

**1. Guard Construction and Contracting Corp. \$64,500.00**

The Engineering Department has reviewed the bid results and are recommending award of the Contract. Accordingly, I respectfully request that the Common Council award the Keller Building Emergency Floor Repair Project to Guard Construction and Contracting Corp., 455 Commerce Drive, Amherst, NY 14228, at their low Base Bid of \$64,500.00; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,

  
Chelsea Spahr, P.E.  
City Engineer

CLS:tjs

2024 APR 24 AM 9:30  
NORTH TONAWANDA NY

RECEIVED  
CITY CLERK'S OFFICE

Cc: file  
Edward Zebulske, City Attorney  
Adam Abramo, Building Maintenance  
Jeffery Zellner, City Accountant  
Collin Dingwall, Guard Construction

JEFFREY ZELLNER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE NORTH  
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573



**MAY 07 2024**

April 29, 2024

Honorable Austin J. Tylec, Mayor  
And Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated May 7<sup>th</sup> 2024, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,



JEFFREY ZELLNER  
CITY ACCOUNTANT

2024 APR 30 AM 8:14  
NORTH TONAWANDA NY

RECEIVED  
CITY CLERK'S OFFICE

April 17, 2024

Austin Tylec

216 Payne Avenue North Tonawanda, NY 14120

Traffic Safety Minutes:

XVII.

MAY 07 2024

The April meeting of the North Tonawanda Traffic Safety Committee was called to order at 1800 hours. Roll call showed the following members present: M. Meisenburg, J. Sikora, M. Lemke, N. Ferguson, N. Phelps and B. Brennan. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Residence is requesting "No Parking Anytime" signs on the north side of Linwood from Payne Ave East bound to the dead end (2,000ft) total. The committee agreed to generate a petition to give the residence the opportunity to vote on this issue until the next safety meeting.
2. Greg Diehl from 58 Webster St. is requesting temporary use of five parking spots directly in front of El Punto for the celebration of Cinco de Mayo Saturday, May 4<sup>th</sup> and Sunday May 5<sup>th</sup>. The temporary use of these parking spots will enable us to create a welcoming space where guests can gather, socialize, and celebrate in style. The committee all agreed.

The next Traffic Safety Meeting will be held on May 20, 2024.

Travel safely!

Matthew R. Meisenburg

RECEIVED  
CITY CLERK'S OFFICE

2024 APR 22 AM 10:07  
NORTH TONAWANDA NY



## NORTH TONAWANDA FIRE DEPARTMENT

### TRAINING DIVISION

495 Zimmerman St., North Tonawanda, NY 14120

Tel. (716)693-2201 Fax. (716)693-2216 Email. Training@ntfire.com

XI

MAY 07 2024

May 2, 2024

Honorable Mayor and Council members,

Attached is a council resolution authorizing the approval of a purchase order for a new Rosenbauer Fire Pumper. The Fire Department has submitted a FEMA grant for funding of this project (application # EMW-2023-FG-03915), which is currently in the review process. The attached resolution would allow the city to begin the purchase process to help offset continually rising costs associated with the apparatus manufacturing process. The resolution also acknowledges that there is no guarantee the grant will be awarded, and the City of North Tonawanda agrees to fund the purchase of the apparatus should we be denied FEMA funding. Lastly, it authorizes the City Accountant, in coordination with the Mayor and Fire Chief, the ability to procure apparatus funding that is most appropriate for the City of North Tonawanda.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "KA" followed by a stylized flourish, written over a horizontal line.

Kyle A. Stevener

Assistant Fire Chief

2024 MAY 2 PM 2:28  
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE



## **RESOLUTION AUTHORIZING THE PURCHASE ORDER OF A ROSENBAUER FIRE ENGINE**

*Resolution Submitted By: Fire Chief Joseph Sikora*

WHEREAS, The North Tonawanda Fire Department has a critical need to replace an aging front line Fire Engine; and

WHEREAS the apparatus committee recommends the purchase of a Fire Engine manufactured by Rosenbauer America (“Rosenbauer”) firm as the Rosenbauer meets or exceeds the specification requirements of the North Tonawanda Fire Department; and

WHEREAS the City of North Tonawanda has applied for Federal Emergency Management Agency (“FEMA”) funding totaling \$807,000.00; and

WHEREAS the City of North Tonawanda acknowledges the FEMA grant award would require a ten percent match of funds of the total purchase price; and

WHEREAS FEMA has acknowledged that the pre-award expenses related to pending application EMW-2023-FG-03915 appear justified, unavoidable, and necessary for efficient and timely performance of the grant and are consistent with the projected scope of work; and

WHEREAS the City of North Tonawanda acknowledges that any pre-award costs incurred will comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at 2 C.F.R. Part 200; and

WHEREAS the City of North Tonawanda acknowledges the FEMA grant award is not a guaranteed source of purchase funding; and

WHEREAS the City of North Tonawanda is a member of Sourcewell, a cooperative purchasing program to assist local government in reducing costs through a nationwide government-to-government procurement service; and

WHEREAS the proposed agreement with Rosenbauer has properly utilized the Sourcewell bidding process which conforms to New York State law and City purchasing policies; and

**NOW, THEREFORE, BE IT RESOLVED** that The City of North Tonawanda does hereby;

1. Adopt this resolution authorizing the Mayor to sign the purchase order with the intent to order a Rosenbauer Fire Engine; and
2. Agree to fund the purchase for the full amount should the FEMA Grant be denied; and
3. Authorize The City Accountant, in coordination with the Mayor and Fire Chief, to utilize the method of financing that is appropriate for The City of North Tonawanda.



Department of Police

CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491

TELEPHONE  
(716) 692-4111  
FACSIMILE  
(716) 692-4321  
EMERGENCY NO.  
9-1-1

XXVI.1

MAY 07 2024

April 11, 2024

Honorable Mayor Austin J. Tylec and  
Members of the City of North Tonawanda Common Council

Dear Sirs,

Please find the attached Summary of Police Activities Report, the Summary of Criminal Activities Report, and the V&T Report for the month of MARCH 2024.

Respectfully Submitted,

Keith T. Glass  
Chief of Police

cc: Joe Loncar  
cc: Robert Schmigel  
cc: Frank DiBernardo  
cc: Joseph Lavey Jr.  
cc: Joe Marranta

KTG/as

2024 APR 11 PM 2:15  
NORTH TONAWANDA NY

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NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF MARCH 2024
---

CRIMINAL

Complaints received and investigated	83
Complaints cleared by arrest or exceptional clearance	62
Complaints ruled unfounded	0
Number of males arrested	19
under 18:	0
over 18:	19
Number of females arrested	4
under 18:	0
over 18:	4
Arrests for other authorities	1
Failure to Appear/Violation of Probation Warrant Arrests	24
Above complaints cleared by J.A.B.	12
Complaints cleared by J.A.B. from previous months	0

TRAFFIC

Traffic summonses issued	448
DWI arrests	14
Parking tags issued	65

MISCELLANEOUS

Miscellaneous service	2,463
Incident reports	123
Vehicle accidents	52
Vehicle accidents (fatal)	0
Vehicle stops	568
Police escorts	1
Prisoner meals	118
Mug shots taken	47
Fingerprints taken	47
Persons missing and located	1
Automobiles stolen	3
Automobiles recovered	0
Automobiles recovered for other authorities	0
Record check fees	\$105.00
Photocopy fees	\$37.00
Fingerprint fees	\$0.00
Fines collected	\$60,280.00
Value of property damaged	\$1,000.00
Value of property stolen	\$117,362.06
Value of property recovered	\$573.73

Respectfully submitted,



Keith T. Glass  
Chief of Police

KTG/as



NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF MARCH 2024
---

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	2	0	
ALL OTHER OFFENSES	12	7	
ARSON	0	0	
BURGLARY	1	0	
COERCION	0	0	
CRIMINAL MISCHIEF	6	4	
CRIM POSS WEAPON	0	0	
DIS CON/HARASS	7	6	
DRUG OFFENSES	6	1	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	24	24	
FORGERY	0	0	
FRAUD (ID THEFT)	1	1	
LARCENY	13	5	
LEAVING THE SCENE	6	1	
MURDER	0	0	
RAPE	0	0	
ROBBERY	0	0	
SEXUAL OFFENSES	0	0	
SIMPLE ASSAULT	1	1	
STOLEN PROPERTY	1	1	
UNAUTH USE M/V	3	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		1	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		10	
TOTALS	83	62	0
# OF ABOVE COMPLAINTS CLEARED BY JAB		12	
# CLEARED BY JAB FROM PREV MONTHS		0	

V & T REPORT FOR THE MONTH OF MARCH 2024
--

TRAFFIC INFRACTIONS:

SPEEDING	73
REDLIGHT VIOLATION	14
STOP SIGN VIOLATION	38
NO REGISTRATION	17
NO LICENSE	24
FAULTY EQUIPMENT	32
NO INSPECTION	45
FAILED TO YIELD RIGHT OF WAY	9
SEAT BEAT VIOLATION	6
NO INSURANCE	3
LICENSE PLATE VIOLATION	7
IMPROPER TURN	9
DROVE ON LEFT SIDE OF PAVEMENT MARKINGS	1
FAILED TO KEEP RIGHT	2
LEAVING SCENE OF INCIDENT	2
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	0
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	0
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	4
UNSAFE BACKING	1
MISCELLANEOUS	<u>65</u>
TOTAL	<u>352</u>

TRAFFIC MISDEMEANORS:

DWI	21
OPERATING WHLE REGIS. SUSPENDED/REVOKED	13
AGGRAVATED UNLICENSED OPER 3RD	29
AGGRAVATED UNLICENSED OPER 2ND	10
RECKLESS DRIVING	2
LEAVING SCENE INJURY ACCIDENT	1
DISPLAY FORGED CERTIFICATE W/O INSPECTION	0
OPER MV WHEN LICENSE/REGISTRATION IS SUSPENDED	4
FAILURE TO SURRENDER SUSP/REVOKED LICENSE/REGIS	12
USE/LEASE/RENTED/LOANED VEHICLE W/O INTERLOCK DEVICE	1
EQUIPMENT VIOLATIONS - MISDEMEANOR	0
FAIL TO SECURE SHIFTABLE LOAD/LOGS INSECURELY FASTENED	0
ILLEGAL SPEED CONTEST	0
POSSESSION OF A LOADED FIREARM IN/ON VEHICLE	<u>0</u>
TOTAL	<u>93</u>

TRAFFIC FELONIES:

AGGRAVATED UNLICENSED OPERATION 1ST	2
AGGRAVATED DWI/CHILD IN VEHICLE	1
OPERATE MV .08 OF 1% OR MORE ALC-PRIOR CONV DESIG	0
DWI/PREVIOUS CONVICTION W/IN 10 YEARS	0
DRIVING W/ABILITY IMPAIRED BY DRUG(SPECIAL)	0
DRIVING W/ABILITY IMPAIRED BY DRUG(FELONY)	0
LEAVING SCENE ACCIDENT RESULTING IN SERIOUS INJURY	<u>0</u>
TOTAL	<u>3</u>

FINES (CITY IMPOSED):

TRAFFIC	\$54,420.00
PENAL LAW	\$0.00
CITY ORDINANCE	\$125.00
BAIL FORFEITURE	\$0.00
ABC LAW	\$0.00
PARKING TAGS	<u>\$5,735.00</u>
TOTAL	\$60,280.00

MUG SHOTS: 47

PARKING TAGS: 65

MEAL TICKETS: 118

XXV-2  
MAY 07 2024

Account#	Account Description	Fee Description	Qty	Local Share
A0070	City Marketing Fee	City Marketing Fee	2	1,680.00
			<b>Sub-Total:</b>	<b>\$1,680.00</b>
A1255	Minor Sales	Certified Copies - Marriage	13	130.00
			<b>Sub-Total:</b>	<b>\$130.00</b>
A1603	Misc. Fees	Birth Certificates	32	320.00
		Death Certificates	70	700.00
		Deaths Recorded	10	0.00
			<b>Sub-Total:</b>	<b>\$1,020.00</b>
A1980	Minor Sales	City Market	39	15,120.00
			<b>Sub-Total:</b>	<b>\$15,120.00</b>
A2110	Planning & Zoning Fees	Board of Appeals App.	3	150.00
			<b>Sub-Total:</b>	<b>\$150.00</b>
A2501	Permit Fees	Food Truck	1	100.00
			<b>Sub-Total:</b>	<b>\$100.00</b>
A2505	Marriage License Fee	Marriage License Fee	13	227.50
			<b>Sub-Total:</b>	<b>\$227.50</b>
A2506	Conservation	Conservation	16	30.41
			<b>Sub-Total:</b>	<b>\$30.41</b>
A2540	Racing & Wagering Fees	Bingo Proceeds	3	149.96
			<b>Sub-Total:</b>	<b>\$149.96</b>
A2542	Dog Licensing	Female, Spayed	87	783.00
		Female, Unspayed	10	170.00
		Male, Neutered	65	585.00
		Male, Unneutered	12	204.00
		Replacement Tags	2	6.00
			<b>Sub-Total:</b>	<b>\$1,748.00</b>
A2610	Minor Sales	Parking Tickets	32	4,415.00
			<b>Sub-Total:</b>	<b>\$4,415.00</b>

**Total Local Shares Remitted: \$24,770.87**

Amount paid to:	New York State Department of Health	292.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program	218.00
Amount paid to:	NYS Environmental Conservation	571.59

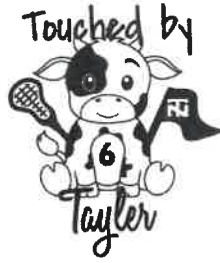
**Total State, County & Local Revenues: \$25,852.96**

**Total Non-Local Revenues: \$1,082.09**

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

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2024 MAY 1 PM 1:59  
NORTH TONAWANDA NY

*Donna L. Brown* 5/1/24  
\_\_\_\_\_  
City Clerk-Treasurer Date



CFO. A.

April 16, 2024

**MAY 07 2024**

Mayor Tylec and Common Council  
City Hall- Main Floor  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Mayor Tylec and Common Council,

We are requesting approval for The Touched by Tayler Woolston Foundation to hold our first Color Cow Run on Sunday May 19<sup>th</sup> at Noon. We are excited to host this event, as it is something that holds near and dear to our hearts. We are hoping the course route attached can be approved for the event.

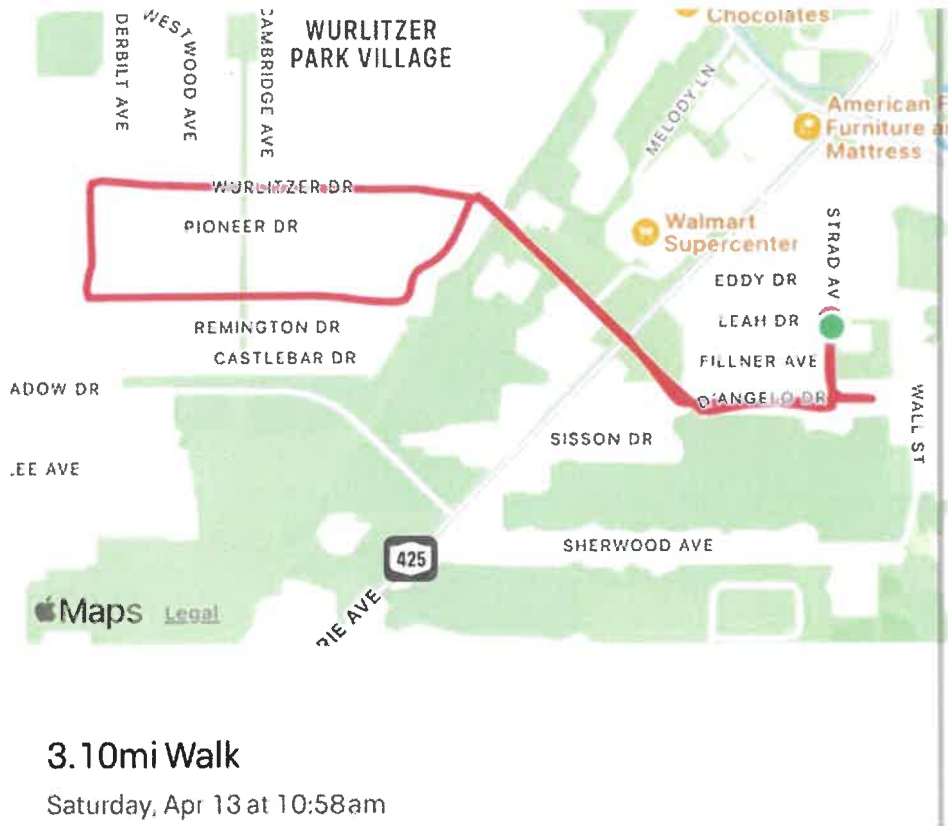
Tayler Woolston passed away Jan. 1, 2023 unexpectedly leaving behind family and friends. Our foundation started a year ago to help others, as Tayler would have wanted. Over the last year, we awarded almost 20k in scholarships that stayed within our community. This year our hope is to raise enough funds to keep touching lives as Tayler did to so many.

We are seeking approval for the race so we can begin planning. Please contact me with any questions. Thank you for your consideration and support.

Sincerely,  
*Melissa Endres*  
Co-founder  
The Touched by Tayler Woolston Foundation  
716-725-7292

2024 APR 16 PM2:04  
NORTH TONAWANDA NY

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## SUMMARY

**3.10**

Distance  
(mi)

**9:22**

Duration

**3:00**

Avg Pace  
(min/mi)

**5**

Steps

**265**

Calories

**36**

Elev Gain

CFO. B

# Tonawanda's United Veteran's Council

MAY 07 2024


May 1, 2024

North Tonawanda Council

On May 26, 2024, Tonawanda's United Veteran's Council will hold our Memorial Day ceremony at 12pm on the Renaissance Bridge. We are asking that the bridge be closed to traffic on the North Tonawanda side at 1130 am and reopen to traffic at 1230pm. The same request was sent to the Tonawanda Council. All city officials are invited to our service. Coffee and Doughnuts will be served after the service at the VVA Chapter 77 museum on Main St.

Thank you.

In Service to Veterans,

Raul Pietrowski  
  
President

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CITY CLERK'S OFFICE

2024 APR 30 AM 10:05  
NORTH TONAWANDA NY